

Operations Trainer

Position description

REPORTS TO: Network Training and Access Manager

LOCATION: Christchurch

FUNCTIONAL RELATIONSHIPS

Internal

- Field Response Manager
- Network Operators
- Network Controllers
- Engineering team
- Network Training and Access team
- All Orion employees

External

- Customers
- Contractors
- Transpower

OVERALL OBJECTIVES

- Develop and standardise Network Field Operating competency standards to support Orion's values and work safety culture
- Develop field operations training modules that are fit for purpose to support our standards and related field operations development
- Develop innovative competency training and assessment that encourages worker participation and engagement
- Conduct network operating competency training and assessment
- Ensure all training and documentation complies with legislation and Industry Safety Rules.

PRINCIPAL ACCOUNTABILITIES

Team

- Contribute to the range of activities undertaken in the wider Network Training and Access team, fully committed to achieving organisation goals
- Collaborate with other Network Training and Access staff to develop Operating Standards to support competency training

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Date: _____

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- Collaborate with other Network Training and Access staff to develop modules to support the Network Operating Standards
- Keep up to date with Transpower / Orion requirements
- Provide innovative training assessment methods for all workers on Orion's network
- Establish and maintain good relationships with other Orion teams
- Contribute to and encourage an environment that allows the team to lead and achieve
- Contribute to and encourage a customer-focused team culture
- Support and back-up other members of the Network Training and Access team to meet specific project deadlines
- Seek out opportunities to lift the focus on customer's needs and provide insights on the customer perspective throughout Orion.
- In order to maintain operator competency, perform the role of a Network Operator (rostered on a day shift, maximum one day per week)
- Provide additional support as a Network Operator to the Field Response Manager during emergency events as required
- Perform any other duties as may be required from time to time by the Network Training and Access Manager.

Leadership

- Consistently role model Orion's vision and values and associated behaviours
- Provide input that supports continuous learning and improvement across Orion as a whole.

Safety

Set an example for safety leadership by considering personal safety, the safety of colleagues, public safety, environmental and business risks before acting:

- Show a commitment to and comply with Orion's health and safety policies, systems and procedures
- Take all practicable steps to ensure own safety and no cause of harm to others by action or inaction
- Follow all required safety procedures and utilise applicable personal protective equipment
- Assist in developing and improving skills and procedures used in the field
- Retain personal competency in the role of field operating
- Identify and report hazards and apply appropriate hazard control measures
- Report all work related accidents, incidents, near misses and illnesses
- Report faulty facilities, plant and equipment immediately.

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Training

- Deliver industry leading competency training that incorporates latest incident learnings
- Provide training support for other CNOG members power companies to meet standardised Access Certification criteria
- Maintain current network competencies to be able to train and support contingency field crews and operators.

DELEGATED AUTHORITY

Financial: \$5,000 operating expenditure

 \$2,500 capital expenditure

People: Nil

PERSON SPECIFICATION

Qualifications and experience

- A relevant trade qualification (minimum level 4) is necessary and a level 6 qualification (NDE or NZCE) is preferred
- A tertiary qualification and experience in the field of technical training and training assessment would be an advantage
- Experience in the maintenance and operation of electrical systems and equipment is required
- A current driving licence (class 2 would be advantage)
- Electrical registration with associated current practicing licence
- Orion operating competencies (LV, L, LK, S, SK) would be an advantage
- Transpower SE2 / CPO competency would be an advantage.

Knowledge, skills and abilities

- Sound knowledge of the transmission / distribution system
- Proven ability in communicating verbally and in writing, both in the technical and general sense
- Good computer skills particularly with Microsoft Office
- Ability to build strong internal and external relationships
- Ability to liaise with people at all levels, set priorities and meet deadlines.

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Personal attributes

- Well organised and recognises the value of planning
- Positive attitude showing initiative and self-motivation
- Practical and methodical approach to work, focusing on effective solutions and outcomes for all concerned
- Tenacious, with a commitment to seeing things through
- Real desire to learn, innovate and knowledge share
- Team player, with a strong desire to work with and mentor others
- Adaptable and able to maintain a positive approach to changing environments
- Have the capacity to work outside normal hours on occasion.

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