

## Network Operator

### Statement of Accountabilities

#### Our purpose

Powering a cleaner and brighter future with our communities.

#### Key relationships and delegated authority

Reports to:	Field Response Manager
Responsible for (# staff):	0 people
Internal Relationships:	Customer support centre, Control Centre, QHS, Network Access, Release Planning, and all Orion employees
External Relationships:	Contractors, customers
Delegated Authority:	\$100

#### Role objective

The Network Operator is a member of our operating section under the direction of the Network Controller. The main function of the job is to carry out the safe operation of the electrical network according to instructions under normal and fault conditions.

The Network Operator will work across Orion's geographical network.

#### Key accountabilities

##### Network operation

- Carry out electrical network switching procedures on HV to LV equipment under normal and fault conditions in accordance with the SM-EI rules, the appropriate operating standards and work procedures
- Provide a continual update of the field situation to the Network Controller with regard to broken power lines, damaged cables and other abnormal situations, particularly in respect to public safety
- The Network Operator acts as the "eyes and ears" of the Network Controller and is expected to provide relevant feedback on his own initiative
- Provide daily legible and accurate salary reallocation forms
- Maintain a detailed personal knowledge of the electrical network in terms of equipment location, type and rating, particularly in regard to significant alterations or extensions
- As an Orion frontline representative, employees must maintain a reasonable appearance and provide a high level of customer service
- Attend to customer premises faults including minor service main repairs, and HV and LV customer fuse replacement
- Assist with electrical network fault finding by patrolling of lines, isolation and earthing and minor repair work, and sectionalising of the network under the Network Controller's direction

- Carry out limited security checks on buildings and properties
- Gather, as directed, statistical information related to electrical network loadings and operation (ie. demand readings, tap changer and line circuit breaker operation counters etc) and install voltage recorders on customer premises as requested
- Ensure that the Network Operator vehicles are kept clean, tidy, fully equipped and within operating weight limits, and consumable items are replaced at the completion of each shift
- Network operators will be required to go on a standby roster
- Carry out other field operational tasks as requested by the Network Controller / Field Response Manager
- Receive training and have the ability to obtain an appropriate class operating certificate
- Ensure all work is carried out in a safe manner and in compliance with all Health and Safety requirements.

#### Health and safety

- Show a commitment to and comply with Orion's health and safety policies, systems and procedures
- Take reasonably practicable steps to ensure the health and safety of yourself and others around you
- Follow all required safety procedures and utilise applicable personal protective equipment
- Identify and report hazards and apply appropriate hazard control measures
- Report all work related accidents, incidents, near misses and illnesses
- Report faulty facilities, plant and equipment immediately.

#### Team

- Commit to achieving our purpose and organisational goals
- Role model Orion's behaviours
- Support your team members and undertake other tasks as requested by your manager.

#### **Qualities required for the role**

##### Qualifications and experience

- Electrical registration with current practising licence
- Relevant advanced trade certificate or equivalent may be an advantage
- Experience in operating HV and LV power system equipment may be an advantage
- Current driver's licence with heavy trade classification.

##### Knowledge, skills and abilities

- Competency in network operating
- Ability to work safely and efficiently under pressure
- Shows initiative
- Ability to set priorities and meet deadlines.
- Proven ability in communicating verbally and in writing, both in the technical and general sense.

##### Personal attributes

- Have a mature attitude and an ability to relate to other people
- A strong customer focus.